

November 2021

Dear Students,

As announced previously, final exams this semester for some faculties will be taking place **online via the Tomax platform**. Please arrive at the exam classroom half an hour before the scheduled exam time.

Exams will take place on Bar-Ilan computers in classrooms dedicated for that purpose. You can find the location for your exams on the exam schedule posted on the In-Bar portal.

The exam will be supervised by proctors; you will not be filmed during the exam.

Please note – we suggest your download the software to your personal computers and perform simulations to become familiar with the different options of the platform before the actual exam.

- To download Tomax [press here](#)
- For the Installation Guide – [press here](#)
- After installation and activation, log in to the platform to try it out.

General explanation –

- The trial system is open for you at any time and will allow you to try several different functions without restriction.
- Support is available through the Services and Recruitment hotline at *9392.
- For the trial exam, you need to have the following equipment available:
 - camera
 - microphone
 - stable power and internet connections (preferably cable-based)
- After activating the software enter the exam ID you received prior to the exam
- After entering the exam ID, enter your Israel ID (or passport number) and the verification code sent to your cellphone.
- Upon login perform the following steps:
 - examinee declaration and agreement to take the exam online
 - verify your hardware – internet connection, microphone and camera
 - be photographed and identify yourself (Israel ID / driver's license / passport); in the simulation your identity is not actually verified so you may also use a non-photo ID.
 - press 'Begin Exam'
- Please note: the trial exam includes questions of different formats as well as questions on familiarity with the platform. The questions presented in the trial exam do not necessarily match the format your particular exams.

Below is the exam ID for the trial run:

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- ❖ After you enter the exam ID, your computer will lock and you will not be able to access your browser or any other data on the computer.
- ❖ The trial exam is available to students in programs listed for Tomax-based exams. You may enter the system as many times you like for practice throughout the exam period.
- ❖ The real exam ID will be sent to you via email several days before each exam.
- ❖ Students eligible for accommodations should contact Student Support and Accessibility via email at negishut.student@biu.ac.il for details about the relevant accommodations in online exams.
- ❖ For tech support and questions contact the Services and Recruitment Center at *9392. They will forward your request to the relevant department for handling.

We wish you the best of luck in the trial run and then in your exams.